

BRADY TOWNSHIP BOARD MEETING

SEPTEMBER 7, 2010

Members Present: Supervisor Philport, Clerk Vermeulen, Treasurer Allgaier, and Trustees Smith and VanderKamp.

Others Present: None.

Call to Order: Philport called the meeting to order at 7:30 p.m. at the Brady Township Hall.

** **Agenda Approval:** The Agenda was approved as presented by **a motion** from Vermeulen and seconded by VanderKamp. Motion Carried.

** **Approval of Consent Agenda:** The Consent Agenda was approved as printed, by **a motion** from Vermeulen and seconded by Allgaier.

1. Approval of 8/10/10 Regular meeting minutes.
2. Approval of Budget Report
3. Approval of Disbursements & Transfers
4. Communications

Motion Carried.

Citizens Time: None

SCHEDULED AGENDA ITEMS:

- A. ****Approve FY 2009-2010 Audit:** The audit report was presented by Vermeulen. **A motion** was made by Vermeulen seconded by VanderKamp to approve this audit. A roll call vote brought YES votes from Smith, Allgaier, Philport, Vermeulen, and VanderKamp. Motion carried.
- B. ****Approval of Fire Authority Preliminary Audit:** Philport updated on the fire Authority preliminary audit. **A motion** was made by Vermeulen to approve this preliminary audit. A roll call vote brought YES votes from Allgaier, Philport, Vermeulen, VanderKamp, and Smith. Motion carried.
- C. ****Review Employee Handbook:** Smith updated on minor changes to the employee handbook, needed to bring it into proper compliance with state law. **A motion** was made by Philport and seconded by Vermeulen to approve these changes. Motion carried
- D. ****Sewage Disposal System Resolution:** Philport updated on the resolution to approve a refunding contract. **A motion** was made by Philport and seconded by Smith to adopt this Resolution. A roll call vote brought YES votes from VanderKamp, Smith, Allgaier, Philport, and Vermeulen. Motion carried and Resolution Adopted.

- E. **Establishment of Wage & Salary Committee:** Philport updated on forming a Wage & Salary Committee. Smith will forward copies of the MTA information concerning comparative salaries across the State to the rest of the Board. Allgaier suggested hiring an outside professional to do the reviews of each office. **A motion** was made by Vermeulen and seconded by Smith to appoint a three person committee to review all of the offices on the Board and submit recommendations for salaries. **Motion carried.** Everyone on the Board was encouraged to submit names of qualified people to Philport to be on this committee. He will provide guidelines for the committee for next month's meeting.

Unfinished Business: None.

New Business: Philport updated on the Zoning Ordinance Enforcement Officer. He recommended that he work three hours each week at a wage of \$15 per hour to cover both in and out of the office. This was agreeable to the rest of the Board.

Township Reports:

1. **SKCFA** – No report.
2. **SCSWA** – Philport reported that they will be working on pump station problems.
3. **PC – ZBA** - There were two ZBA meetings in August and there will be two more in September. There will also be a PC meeting this month.

Report of Board Members: Allgaier reported that taxes are due 9/14/10.

Adjournment: With there being no further business, **a motion** was made at 8:10 P.M. by Vermeulen and seconded by Allgaier to adjourn the meeting. **Motion Carried.**

Respectfully submitted,

Cande Vermeulen,
Brady Township Clerk